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## Psychology 6875

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**From** Steele, Rachel <steele.682@osu.edu>

**Date** Fri 12/19/2023 4:48 PM

**To** Paulsen, Alisa <paulsen.10@osu.edu>; Petrill, Stephen <petrill.2@osu.edu>

**Cc** Dwyer, Rachel <dwyer.46@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good afternoon,

On Wednesday, Dec. 3rd, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Psychology 6875.

The Subcommittee unanimously approved the request with one contingency and three recommendations:

- a. **Contingency:** As of August 29th, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus (the statement(s) in **bold** below are missing from the current syllabus). Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the statements from the Office of Undergraduate Education's website.
  - a. Academic Misconduct
  - b. Student Life - Disability Services
  - c. Religious Accommodations
  - d. **Intellectual Diversity**

Instructors are also welcome to include any other standard and/or recommended syllabus statements found on the Office of Undergraduate Education's webpage which they deem relevant for their course.

- a. *Recommendation:* The Subcommittee offers the friendly suggestion to consider providing the Requirement and grade percentage information on one page in the syllabus (currently, pp. 4-5) so that the "Topic Leader" and "Participation in discussion" grades are more clearly understood as a breakdown of the overall "Class Contribution" grade.
- b. *Recommendation:* The Subcommittee notes that the link provided in the syllabus under Evaluation (p. 4) navigates to the Registrar's description of the university grades. They recommend the course proposer(s) refer to this link as something other than "the standard OSU A-E scale" as OSU does not have a standard grading scale; instructors are welcome to use any scale that best fits the needs of their course. The Subcommittee suggests "official marks" as a possible alternative.
- c. *Recommendation:* The Subcommittee offers the suggestion to consider moving the "Hints on writing a successful Thought Paper" information on p. 3 of the syllabus to a separate document for consistency with the other course assignment descriptions.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to OAA. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return Psychology 6875 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Rachel Dwyer, (faculty Chair of the SBS Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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